



Form No. P (F)  
Regulation No. 4.13 (Part III)

### Register of Acquisition/Consumption, Sale, Import or Export of Schedule IV Substances

Date: \_\_\_\_\_ Name of the Schedule IV substance: \_\_\_\_\_

<b>1. Quantity in hand at the beginning of the day</b>
<b>2. Details of quantity of substance received</b>
<b>3. From whom received (Name and address of the person to be given)</b>
<b>4. Consignment Note/Bill of entry No.</b>
<b>5. Details of quantity of the substance distributed/sold/exported/imported/consumed</b>
<b>6. To whom sold/sent/consumed (Name and address of the person and the location of the premises to be given)</b>
<b>7. Quantity at hand at the close of the day</b>

#### Note:

1. The quantity shall be indicated in kilograms.
2. This record shall be maintained on a day-to-day basis and entries shall be made for each day the establishment opens for work, irrespective of whether there are any transitions or not. Entries shall be completed for each day before the close of the day. The pages of the register shall be serially numbered.
3. If more than one substance is dealt with, entries should be made for each substance in separate parts of the register. An appropriate number of pages in each part should be year marked for each substance. An index in the first page of the register should indicate the names of the substances and the serially numbered pages of the register in which entries relating to that substance have been made.
4. Strike out whichever is inapplicable.